

# PAYMENT OPTIONS

## ONLINE PAYMENTS ( PREFERRED )

### **INTERAC ETRANSFER** ( From your online banking service )

- From your online banking provider choose Interac e-Transfer
- Enter "tom@techwerks.ca" as the recipient
- Fill in the Interac e-Transfer information including the correct dollar amount
- Enter a security question and answer with security code answer of "TECHWERKS"
- Send us a separate email to confirm your payment was sent

### **DIRECT FROM EMAIL INVOICE ( Visa, Mastercard, Ammex )**

Upon receipt of your email invoice, you can pay your invoice securely online with VISA, Mastercard, AMEX, or your Paypal account. Full or partial payments are accepted

- Open your invoice from your email link
- Select "Pay Online" from the top of the invoice.
- Follow the steps presented and enter your payment type, amount, & payment information. When completed, you will receive an email receipt for your transaction

## BY MAIL

### **CHEQUE**

- Please make all cheques payable to "Techwerks.ca"
- Mail to: **Techwerks.ca, 1142 Regency Crescent, Belle River, Ontario, N0R1A0**
- No post dated cheques please unless you request in advance.
- Please do not mail cash
- Please account for mail delivery & 2-3 days processing time

## IN PERSON

### **VISA, MASTERCARD, OR AMEX**

Card & Signature required for Swipe / Square secure payment - Please notify in advance

### **CASH**

We accept cash payments as well. Emailed receipt may take 1-2 day to receive

## **LATE PAYMENTS**

Small business such as Techwerks.ca survive by prompt payment. Your assistance is greatly appreciated in doing so. Please note the following terms will apply from your payment due date.

**15% Interest From Due Date, Compounded & Applied Monthly.**

**Thank you for your business! Please feel free to contact us if you require any assistance!**

Techwerks.ca | 1142 Regency Crescent, Belle River, Ontario, N0R1A0 | 519.990.4758

ONT. BUSINESS# 84621 2090 GST/RST# 84621 2090RT0001